



Oregon Parks and Recreation Commission

May 20, 2010

Hotel Condon, Condon Oregon

5/20/2010 Meeting Minutes

Those attending all or part of the meeting included:

Commissioners Present:

Jim Parr, Chair

Jay Graves, Vice-chair

Robin Risley

Sharon Rudi

Brad Chalfant

Sue Musser

Jim Brown

Staff:

Tim Wood, Director

Vanessa DeMoe, Commission Assistant

Chris Havel, Communications Coordinator

Steve Shipsey, Assistant Attorney General

Roger Roper, Assistant Director, Heritage Programs

John Potter, Assistant Director, Operations

Lisa Van Laanen, Assistant Director of Administration

Kyleen Stone, Assistant Director, Recreation Programs and Planning

Jenn Cairo, Central Valley Region Manager

Larry Miller, Eastern Oregon Region Manager

Kathy Schutt, Planning Division Manager

Cliff Houck, Property and Resource Manager

Craig Leach, OPRD Forester

Tanya Crane, Budget Manager

Darin Wilson, Engineering Manager

Jim Morgan, Natural Resources Manager

Chris Parkins, North Central District Manager

MG Devereux, Cottonwood Canyon Project Manager

Visitors Present:

Times Journal reporter

Mr. Campbell, local property owner

Sue Knapp, Governor's Office of Natural Resources

Commission Training Session

Teresa Moritz, Contracts Manager

Ms. Moritz shared an organizational chart for the Contracts division; there are 7 full time procurement staff, in the last fiscal year 661 contracts were completed. She said she is also responsible for the day-use and ATV permits.

Ms. Moritz explained the source selection process and the parameters of an emergency procurement. She said there are seven sourcing methods and seven statutory processes used in procuring debts and services.

Ms. Moritz stated that she would explain, in more detail, the Competitive Sealed Bid and Competitive Sealed proposals because these processes are used for contracts over \$150,000.00 that would come to the Commission for approval. Ms. Moritz briefly covered the other five methods.

- Small Procurement – used for under \$5000.00
- Intermediate Procurement – \$5000.00 - \$150,000.00
- Sole Source – Single supplier
- Emergency Procurement – Emergency declared by Director
- Special Proc – approved by DAS; used for entertainment contracts, etc.

Ms. Moritz explained the Competitive Sealed Proposal, also known as the Request for Proposal (RFP), where the award is to the lowest responsible bidder.

- Award according to experience, quality
- Evaluation to determine highest ranking
 - Contract Officer looks over for compliance
 - Evaluation Committee
 - Evaluations compiled by Contract staff

The Commission requested that the agenda packet brief for RFP's include the summary of the ranking.

Workshop

Sue Knapp, Policy Advisor, Governor's Natural Resource Office

Ms. Knapp provided a briefing document on the Oregon's Middle Columbia River Steelhead Conservation and Recovery Plan. She informed the Commission about the Conservation Plan for ESA-listed Middle Columbia River Steelhead and the supportive role of the department to help implement this plan for recovery.

Ms. Knapp highlighted the following areas:

- Factors for decline and solutions
- Hatchery program discussion
- Criteria to measure progress
- Implementation Opportunities
- Discussed incidental take
- Implementation framework
- Challenges ahead

Commissioner Brown asked if incidental take is covered in the plan. Ms. Knapp stated that it is if the take happened while not harming or deliberately taking the Steelhead, but involved in restoration; she reiterated that incidental take is covered.

Commissioner Chalfant asked if climate change is considered in the criteria. Ms. Knapp replied that it is not in the criteria, however it is considered.

Workshop

Kathy Schutt, Planning Manager and Jim Morgan, Natural Resources Manager
Snowy Plover HCP

Ms. Schutt said that the focus for the discussion was to help the Commission feel comfortable and ready to make a decision on approval of the HCP. Ms. Schutt lead the discussion through the basic objectives and strategies that the plan is based on; she stated this was a time to touch on commitments of the plan, and spend time focusing on the concerns and questions

Mr. Morgan said that he was present to support the transition from the plan to implementation. The plan will be passed to Mr. Morgan for implementation.

Ms. Schutt stated the focus of the conversation would be to address:

- OPRD's Objectives for the HCP
- Basic HCP Strategies
- OPRD Commitments for Implementing the HCP
- Implementation Schedule
- MOU with Federal Land-owning Agencies
- Federal Approval Mechanisms

Topics of conversation also included:

- Desire to ensure recreational uses of the beaches
- Shelter from "take"
- Voluntarily contributing to the recovery of the birds
- Having a plan that is feasible for the agency to implement
- Making sure management is consistent cost-wide
- Being clear that there are options to opt-out of the management commitments in the plan

Ms. Schutt explained that the plan was designed to be a permanent design plan, based on selecting targeted beaches. The targeted areas would still be open for recreation, managed appropriately to fit each sites needs. She said the design of the plan would work well with the local zoning and development standards.

Ms. Schutt discussed the commitments involved in the plan. She stated that the agency is committed to implement the restrictions laid out in the plan and that OPRD has the jurisdiction for regulations on the beaches for recreation. She also talked about changes for adaptive management with the NPS; and that in the plan OPRD commits to a maximum amount of money spent in any biennium.

Discussion

Commissioner Graves asked if California is spending a comparable amount on recovery efforts. Ms. Schutt replied yes; there are many agencies spending a great amount.

Commissioner Graves asked if California was using this HCP. Ms. Schutt replied that California is intrigued with plan and pieces have been integrated into their plans.

The Commission and staff discussed what would happen if the plan wasn't working. They talked about the worst case scenario and the most likely option to relinquish the permit after mitigation. It was noted that either party can relinquish the permit.

Workshop

Main Street Program

Roger Roper, Assistant Director of Heritage Programs

Mr. Roper shared the purpose of the Main Street program: preserve historic buildings and historic downtown areas and revitalize the historic downtown areas. to the program has a state coordinator who helps communities create a local organization and program to follow.

Mr. Roper provided a question-and-answer document to the Commission. He briefly went through the document providing information on funding, how Main Street fits in with SHPO, staffing, and the plans for the future, including a legislative concept to formalize the program in statute.

Discussion

Commissioner Brown said that he is more comfortable with the program now, based on the information provided here, but he felt that a sustainable funding strategy needs to be completed for the future of the Main Street program.

Commissioner Chalfant asked if the unfilled positions currently in SHPO are necessary. Mr. Roper replied that he has been able to cover most of the duties of one vacancy in a more efficient way by moving around programs to staff that can take on additional programs. He said that the current vacant position could be used to accommodate the Main Street program duties. Mr. Roper said that another position that is currently vacant needs to be filled "as is" because of the heavy workload and the federal requirement for performing those duties. He added that there are some positions in SHPO that may be left unfilled if they become vacant. He said he is not intent on keeping every position in SHPO. He stated that each vacant position is reassessed as they come along.

Commissioner Graves stated that Mr. Roper sounded excited to have this program in SHPO. He asked if Mr. Roper was recommending that the agency move forward with this new structure.

Mr. Roper replied that seeing the results on the ground has convinced him that the program would be a good fit. He discussed how a town like Condon could take advantage of the possibilities that the Main Street program could offer, especially being adjacent to a State Park.

Business Meeting, 11:30 a.m.

1. Commission Business (Action)

a) Approval of Agenda

Commissioner Graves moved to approve the May Commission meeting agenda. Commissioner Rudi seconded. The motion passed unanimously, 7-0.

2. Public Comment: *This time was for the public to address matters **not included in the agenda.*** There was no public comment presented to the Commission.

3. Approval of Commission Meeting Minutes (Action)

a) March 18, 2010

Commissioner Brown moved to approve the March Commission meeting minutes. Commissioner Chalfant seconded. The motion passed unanimously, 7-0.

4. Director's Update

Director Wood shared an article about Cottonwood Canyon featured in the Oregonian. He recognized Chris Havel, Associate Director and Communications Coordinator, for his work with media and the public.

5. Consent Calendar

- a) Approval of Delegated Authority Report (Action)
 - 1. Contracts
 - 2. Natural Resources
- b) Grant Requests (Action)
 - 1. ATV Grant Requests
 - 2. RTP Grant Requests
 - 3. LWCF Grant Requests
 - 4. Certified Local Government Grants

Commissioner Graves asked about the \$20,000.00 expended to the Oregon Youth Authority (OYA). Mr. Potter replied that the expense was for payment of work.

Commissioner Graves asked about the drain field at Cape Lookout; he asked for an explanation for the price of the contract?

Mr. Potter replied that the \$300, 000.00 dollars is the total amount for the project; he explained that the cost was primarily covered by the hazard assessment grant from FEMA.

- c) Audit Committee Update (Information)
- d) 2010 State Fair Planning (Information)

Commissioner Graves moved to approve the consent calendar. Commissioner Brown seconded. The motion passed unanimously, 7-0.

6. Budget & Legislative

- a) Budget Update
Lisa Van Laanen, Assistant Director of Administration

- 1. 2009-2011 Budget Update (Information)

Ms. Van Laanen shared that the June 2010 state revenue forecast is scheduled to be released May 25, 2010. She reported that since the close of the legislative session, the Lottery Fund revenue forecast has decreased by \$4,904,130. The Department's budget was built based on a Lottery Fund revenue forecast of \$85.3 million and the current forecast is \$80.3 million. Ms. Van Laanen stated that adjustments will be made as necessary and reported to the Commission; the forecast numbers will be sent to the Commission when they become available.

Ms. Van Laanen said that the Legislative Emergency Board will be meeting May 25 - 26, 2010. She told the Commission that the Department must submit request letters to DAS Budget and Management by May 3, 2010. Ms. Van Laanen shared the following list of requests that the Department submitted for consideration:

- 1. Increases federal limitation for the Heritage program

2. Increased federal limitation for the NOAA grant for Sodom Dam
3. Other fund limitation for the Acquisition program for a property grant from ODOT
4. Request retro active permission to apply for a “Save America’s Treasures” grant for Ft Yamhill. A ten day letter was sent April 23, 2010.

2. Agency Request Budget Development 2011-2013 (Action)

Director Wood led the discussion regarding the direction that the agency is taking; he guided the Commission through the discussion paper that provided information regarding the preliminary development of the 2011-13 Agency Request Budget. Director Wood discussed agency revenue trends and expenditures. He shared that with the fee increase being in place it would be expected to see an increase in user fees; RV revenue continues to hold steady, with the recent forecast of gas costs coming down this summer there may be an increase with RV revenue. Director Wood stated that ATV revenue continues to hold steady as well. He added that as a result of the February 2010 Special Session \$2.2 million dollars was taken from the ATV ending balance account and moved to the general fund.

Commissioner Brown asked if the money taken from the ATV program was a Trust Fund. Director Wood explained it was estimated that the \$2.2 million was a result of the increase in gas tax resulting in that amount of money being attributed to the increase. Director Wood said that it is being projected the ATV programs will proceed into the next biennium with an ending balance of between eight and nine million dollars.

Director Wood discussed the sinking funds; sharing that these funds are dedicated to maintenance and repairs. He explained the process and purpose of the different sinking funds. Director Wood stated that he has asked Assistant Director, John Potter, to take a closer look at the sinking fund structure.

Director Wood said it was time to evaluate the number of parks that charge a day use fee. He said there are currently twenty-seven parks that charge the fee and there may be opportunities for equity and revenue increases. Director Wood told the Commission that additional revenue producing projects are being implemented; including the addition of deluxe cabins and construction of new tent loops in selected parks.

Director Wood shared that with the addition of a Grant Coordinator position, other funding sources are being pursued. He said the person in that position is working to help coordinate efforts in acquiring grant money.

Further discussion presented by Director Wood included 2011-2013 budget process, expenditures, and the impacts of the proposed ballot measure on lottery funding for parks.

Tanya Crane, Budget Manager, explained the personal services component of the budget process. She discussed the PERS rates and general personal service costs.

Ms. Crane clarified the ending balance projections. She said the agency is reserving \$9 million in an ending cash balance. This is to ensure the agency can pay bills without dipping into other dedicated funds. Ms. Crane discussed the other reserves

and their purpose; including COLAs, federal funds, funds related to Local Government Grant Program, OEC cash balance, ATV fund and Trust and Sinking fund balances. Ms. Van Laanen explained that it sounds like there is a significant amount of money available, however there is little available after dedicated funds are considered.

Policy Option Package details were provided to the Commission. Director Wood and Ms. Van Laanen provided a brief overview of the packages.

Commissioners Brown and Commissioner Graves commented that they liked the direction the agency is heading with the packages.

Commissioner Rudi moved to approve the preliminary draft 2011-13 Agency Request Budget. Commissioner Musser seconded. The motion passed unanimously, 7-0.

b) Legislative Concepts (Information)

Kyleen Stone, Assistant Director of Recreation Programs and Planning

Ms. Stone said that on April 9, 2010, staff submitted seven legislative concepts to the Department of Administrative Services for consideration. She reported that six of the concepts were approved for submission at the March 2010 commission meeting. In addition to the concepts approved at the March commission meeting, the Governor's office requested that we add a placeholder concept related to the Oregon Historical Society.

Ms. Stone informed the Commission that three of our concepts currently have complementary policy option packages being developed in the 2011-2013 budget process: the Fee Increase Authority concept will result in a revenue-producing package; the Oregon Exposition Center concept will include a package to establish the non-limited portion of the program, and the Main Street Program concept will be funded through a variety of non-Lottery sources. She explained that several of our concepts are currently submitted as "placeholders." We will be required to submit final concepts by mid-July. Ms. Stone reported that a request for final approval of the placeholder concepts will be at the July Commission meeting.

7. Real Property

Cliff Houck, Property and Resource Management

a) Acceptance of Goose Lake property from DSL (Action)

Mr. Houck said that recent events, such as review of the Ruby Pipeline project, prompted the Oregon Department of State Lands (DSL) to re-evaluate their ownership in the Goose Lake area. DSL has determined that their ownership boundary lies at an elevation of 4,702 foot Mean Sea Level (MSL) which is several feet lower than previously believed. Mr. Houck said as a result of this re-determination, DSL is offering OPRD a no-cost Quitclaim Deed to the uplands between the 4,702 foot MSL and our adjoining lands. He explained that these lands are being offered at no cost to OPRD and would add approximately 7.26 acres of ownership to Goose Lake State Recreation. Staff is not aware of any liabilities associated with this property and believes that the possibility for such is remote.

Commissioner Chalfant moved to approve acceptance of the Goose Lake property from DSL. Commissioner Musser seconded. The motion passed unanimously, 7-0.

b) OC&E Woods Line State Trail Easement Acquisition by ODOT (Action)

Mr. Houck said that this is an ODOT transaction on the OC&E Woods Line State Trail. He explained that the trail is a 99-mile hiking/biking/horse trail running from Klamath Falls to the Sycan Marsh in the Fremont National Forest. At a location 20 miles east of Klamath Falls, the alignment of OR 140 (highway) crosses the OC&E Woods Line State Trail in a place where the trail sits in a large cut and the highway crosses over the trail with a concrete bridge. Mr. Houck shared that the local community (Dairy, OR) refers to the bridge and the crossing as the “Dairy Bridge Crossing.” Mr. Houck stated that ODOT has determined that the bridge is structurally deficient and is in the process of replacing it. He shared that the new bridge will be 20 feet wider allowing for two travel lanes and 10 foot shoulders. Mr. Houck explained the construction of the new bridge will require a temporary easement from OPRD on 3.77 acres; and that the easement will terminate after a period of three years. ODOT has appraised the property and made an offer at their appraised value of \$1,300.

Commissioner Risley moved to approve the OC&E Woods Line State Trail Easement Acquisition by ODOT. Commissioner Rudi seconded. The motion passed unanimously, 7-0.

c) Rogue River Valley Greenway Trail Initiative; Fong Acquisition (Action)

Mr. Houck said the Fong acquisition is the first of four targeted parcels identified in the 2009-2011 acquisition budget that are needed to make the connection from Gold Hill to the Rock Point bridge. He explained that the Rogue Valley Council of Governments, with OPRD as a co-applicant, received a \$1.1 million grant for the engineering and construction of the Sardine Creek to Rock Point portion of the Rogue Valley Greenway Trail. Mr. Houck described the Fong property as a 0.82 acre vacant parcel located at Sardine Creek. He said that through negotiation, Ms. Fong has agreed to sell the property to OPRD for the appraised value of \$75,000. OPRD has completed due diligence for the property, and there are no issues of concern.

Commissioner Chalfant moved to approve the Rogue River Valley Greenway Trail Initiative; Fong Acquisition. Commissioner Brown seconded. The motion passed unanimously, 7-0.

d) Real Property Update (Information)

Mr. Houck briefly discussed the following Real Property Updates:

- Willamette River Greenway – Simpson Lakes Access
Mr. Houck said that OPRD has been in a long term agreement with the city of Albany in regards to this access; OPRD has not been in charge of management. He stated that because of water discharge and DEQ’s requirements to monitor water temperatures, DSL has come up with a project that consists of an engineered wetlands to help with water temperature. Mr. Houck said that he anticipates an action item to come before the Commission at the July meeting regarding this project.
- Banks-Vernonia State Trail – Easement to Western Oregon Electric Cooperative
Mr. Houck shared the project details and use of the alignment for an underground power line, any part of the trail impacted would be replaced.
- Neskowin Beach State Recreation Site – Bank Protection Easement from DSL
Mr. Houck said that this easement is associated with a trail that leads out to the beach where rip rap added to support the trail is on DSL property. DSL has asked that OPRD purchase an easement from them for purchase of the rip rap. Mr. Houck said this transaction would be to ratify a situation that already exists. He anticipates the item to come back to the Commission in July.
- Champoeg State Heritage Area – Sulack Option for Acquisition in 11-13 Biennium

Mr. Houck discussed the future plans for the Sulack property. He said that the agency is moving forward in terms of securing the option to acquire the property.

- Fire Suppression Contract for OPRD Lands

Mr. Houck said that this contract would come before the Commission in July. He explained that it is a contract that the agency has been working on with ODF for some time. He shared that with the current agreement, ODF responds to properties within their fire protection districts only. Mr. Houck said that this agreement, efforts being led by the Governor’s office, would cover all OPRD properties for fire suppression and response.

8. Natural Resource Management

Kate Schutt, Planning Manager

- a) Western Snowy Plover Habitat Conservation Plan Approval (Action)

Ms. Schutt stated that the request before the Commission is to approve the HCP to be submitted to the U.S. Fish and Wildlife Service toward obtaining an Implementing Agreement and Incidental Take Permit (ITP). The ITP will provide OPRD a prescribed legal shelter from enforcement for unintentionally causing harm to snowy plovers. She said that with a May 2010 Commission approval of the HCP, staff expect OPRD to sign the Implementing Agreement in October 2010.

Commissioner Musser moved to approve the Western Snowy Plover Habitat Conservation Plan. Commissioner Graves seconded. The motion passed unanimously, 7-0.

- b) Silver Falls Forest Improvement Contract (Action)

Craig Leech, Oregon State Parks Forester

Mr. Leech said that the Forest Improvement Contract was presented to the Commission as an informational item in March. He shared the bid process with the Commission.

Discussion

Commissioner Graves asked how the amount ended up three times higher than estimated.

Mr. Leech said that the appraisal was done over two months ago and the market has steadily increased over the last year, especially over the last three weeks. Additionally, he said the wood at Silver Falls State Park is desirable.

Commissioner Brown asked the length of the contract. Mr. Leech said that the contract only runs through the summer, making the risk level low for the bidder.

Project Description: The “Springboard Thin” Forest Improvement Project is located in Silver Falls State Park, which is approximately 20 miles northeast of Salem. The sale is comprised of four separate units of 39, 28, 16, and 5 acres, totaling approximately 89 acres. The net volume is estimated to be: 750 MBF Douglas-fir, and 530 western hemlock, Scribner rule.

Project Manager: Craig Leech *Project Designer:* Nikolai Hall

Project Number: FOR 10-102 *Advertised Value:* \$139,126.82

Schedule:

Advertise	Bid Close	Contract Award	Contract Completion
3/30/10	5/11/10	5/24/10	10/15/10

Qualified Bids Received:

Name	Location	Bid
Freres Lumber Co.	Lyons, OR	\$426,318.30
Hampton Tree Farms, Inc.	Salem, OR	\$262,122.60
K1 Specialty Contracting LLC.	Waldport, OR	\$212,050.00

Action Requested: Staff seeks Commission approval for award of a contract to Freres Lumber Co. in the amount of \$426,318.30.

Commissioner Brown moved to approve award of the Silver Falls Forest Improvement Contract to Freres Lumber. Commissioner Rudi seconded. The motion passed unanimously, 7-0.

- c) Restoration Projects Update (Information)
Jim Morgan, Natural Resources Manager

Mr. Morgan gave a brief update of the restoration projects occurring in the current biennium. Mr. Morgan provided a report and list of projects funded from land rental and salmon plate sinking funds. He explained that the funds are for protecting, enhancing and restoring the plant communities and fish and wildlife habitat on lands owned and managed by OPRD. He clarified that the Salmon Plate fund is specifically for salmon and its habitat enhancement; the Land rental fund is broad and works for multiple natural resource benefits throughout the park system. Mr. Morgan said that staff went through the process of soliciting projects in the department; selection of the projects is complete and was based on previously determined criteria. Mr. Morgan explained that these funds are not just funding the projects but act as leverage for funding sources outside of the department; providing the opportunity for the funds to go a longer distance and to get projects on the ground across the system. He noted that some of the projects are in newer parks such as, Beaver Creek, Bates and Cottonwood Canyon. He stated that the agency is striving to make as much use of the existing funds working with partnerships in these projects.

Discussion

Commissioner Musser asked about the nature of the McVay Rock project.

Mr. Morgan replied that this has been being worked on for many years. It enters our property before entering the ocean; the site has a 30' drop off into a large erosion hole. The funds are to hire someone for design and permits for a long term solution.

Commissioner Brown asked about the source of the land rental sinking funds.

Mr. Morgan replied they are from lease rentals and vendors.

9. Rulemaking (Action)

- a) Adopt OAR Chapter 736, Division 10, Section 55; Hunting

Mr. Morgan explained that this request for adoption of the hunting regulations only addresses one of the previously presented requests. He said that it will consolidate the no shooting and no hunting zone in the area. Mr. Morgan reiterated that this is to recommend closure of waterfowl hunting in a portion of La Pine State Recreation Area in recognition of (1) being consistent with the adjacent county "no shooting" zone and (2) risks associated with hunting within two hundred yards of residences.

Mr. Morgan said that a rule change is necessary to implement the hunting closure and the rulemaking process has been concluded. He added that the rule change has been reviewed for legal sufficiency by Steven Shipsey, Assistant Attorney General; no comments in opposition were received.

Commissioner Graves moved to adopt OAR Chapter 736, division 10, section 55; Hunting. Commissioner Brown seconded. The motion passed unanimously, 7-0.

- b) Adopt Owyhee Scenic Waterway, OAR 736-040-0055
Kyleen Stone , Recreation Programs and Planning Manager

Ms. Stone stated that this request is asking OPRD to adopt public use regulations within the state scenic waterway that mirror existing federal laws. She said the proposed rules were posted for comment in the Secretary of State's bulletin and no public comments were received. Ms. Stone explained that since these rules mirror federal regulations the BLM is in full support and State law enforcement officials also support the rule change as it will allow them to enforce the regulations on the state scenic waterway. The rule change has been reviewed for legal sufficiency by Steven Shipsey, Assistant Attorney General.

Commissioner Brown moved to adopt the Owyhee Scenic Waterway rule, OAR 736-040-0055. Commissioner Rudi seconded. The motion passed unanimously, 7-0.

- c) Request to go to rulemaking, OAR 736, Division 201; State Fair and Exposition Center
Director Tim Wood

Mr. Wood explained that this is a request to make an adjustment to the state rules. He said there are restrictions in the rules that precludes us from making cash payments to other partners and sponsors. Director Wood said the rule states that the agency can enter into a sponsorship agreement for receipt of monies; it precludes us from exchanging goods or money. He explained that approval of this request will open rulemaking to be able to change this portion of the rule that allows us to exchange monies not just receive money.

The meeting brief documents further explained that staff intends to make the necessary changes to allow a wider range of agreements to fall under the special designation in statute for sponsorship and thus achieve more flexibility in contracting and relief from ORS 279.835 to 279.855 or ORS chapter 279A or 279B restrictions. Specifically, to be able to make cash payments to a sponsor in deals that include a sponsorship element but require payment beyond marketing opportunities to make the deal mutually beneficial and equitable.

Commissioner Graves moved to approve the request to go to rulemaking for the State Fair and Exposition Center rules, OAR 736, division 201. Commissioner Risley seconded. The motion passed unanimously, 6-0.

10. Heritage Programs Report (Information)

Roger Roper, Assistant Director of Heritage Programs

Heritage Assessment

Mr. Roper said that earlier this year a survey was distributed to determine the "health" of heritage organizations around the state, with the ultimate goal of targeting solutions for improvement. Survey participants included local historical societies, history museums (as opposed to art or science museums), historic preservation organizations, archaeologists, and others with an interest in Oregon history. The survey addressed budgets/funding, numbers of "customers," use of

technology (websites and the Internet, in particular), partnerships, working with government entities, trends, challenges, and “best practices.” A draft summary of the survey results is available online at oregonheritage.org.

He reported that the Oregon Heritage Commission has begun reviewing the survey results in earnest and, in cooperation with staff and key stakeholders, will come up with recommendations for moving forward by early-to-mid summer.

Heritage Excellence Awards

Mr. Roper shared five awards given this year in recognition of exemplary efforts by individuals and organizations throughout the state. The awards ceremony/banquet was held on April 9 as part of a two-day regional heritage workshop in Oregon City (other regional workshops were held later in April in Jacksonville and LaGrande). First Lady Mary Oberst and Heritage Commission chair George Kramer presented the awards. Award winners included the following:

- In Pursuit of a Dream, *a project produced by the Oregon-California Trails Association that is an outstanding example of immersive experiential learning about Oregon history.*
- Marlene McDonald, Philomath, *for her enduring contributions and commitment to Philomath and Benton County history.*
- Oregon Century 1.5, Medford, *a year-long series of programs by Ron Brown and KDRV-TV that educates and entertains Oregonians about their history.*
- Portland Railroad Preservation Association, Portland, *for more than three decades of preserving and promoting railroad heritage and railroad history.*
- Union Street Railroad Project, Salem, *for the preservation of the 1912 bridge and its conversion to an important bicycle and pedestrian way by the City of Salem.*

Mr. Roper shared receipt of an email from the National Trust for Historic Preservation highlighting its annual list of the Eleven Most Endangered Properties around the country. He said leading the list was state parks and state owned heritage sites. In many parts of the country this is a dire situation. He noted that there may be questions for the agency from the media concerning this news.

11. Operations Procurements and Facilities Investment Program (FIP) Projects

Darin Wilson, Engineering Manager

a) Pay Phones (Action)

This is a proposed contract for a five-year price agreement to provide and furnish all labor, equipment, vehicles, fuel, materials, supplies and supervision to install, remove, service, and keep operable, all public payphones at State Parks in Oregon. This agreement has a potential cost of \$302,400 (\$60,480 per year), less the gross revenue. All projected costs will be reduced by the revenue generated by the pay phones. There are currently 56 public pay phones in various parks across the state which reflects a 50% reduction that has been implemented over the past couple of years. We provide these for emergency contact and customer convenience at locations where cell coverage does not exist or is not dependable.

Advertise	Bid Close	Contract Award	Contract Completion
1/29/2010	3/05/2010	5/27/2010	6/30/2015

Qualified Bids Received:

NSC Service Corporation Pleasanton, CA \$90 per phone, monthly

Action Requested: Staff seeks Commission approval for award of a price agreement to NSC Service Corporation, with a potential cost of \$302,400.00.

Discussion

Commissioner Graves asked what the revenue has been in the past. Mr. Potter replied that historically the agency has experiences a loss. He said that there has been a decrease in pay phones to decrease cost, however the phones left have been identified by staff as necessary for emergency contact and customer convenience at locations where cell coverage does not exist or is not dependable.

Commissioner Graves moved to approve the Pay Phones FIP project. Commissioner Brown seconded. The motion passed unanimously, 6-0.

b) Riding Mowers (Information)

The awarded contract is for the purchase of nine commercial tractor/mowers with 72” front decks. The new mowers will replace nine of the 15 Division 2A tractor/mowers identified in the fleet guidelines for scheduled replacement in the 09-11 biennia. Division 2A equipment scheduled for replacement in the biennia does not get automatically approved. A review is done on each piece of equipment, and the equipment must meet age requirements, minimum mileage/hours usage, and/or have high maintenance/repair cost history. The maintenance/repair review covers costs over the life of the equipment and specifically within the last year.

Project Budget: \$225,000

Advertise	Bid Close	Contract Award	Contract Completion
4/19/10	4/29/10	5/5/10	6/30/10

Qualified Bids Received:

Name	Location	Bid
Ramsey Waite	Eugene, OR	\$127,727.00
Fisher Implement Co.	Salem, OR	\$129,966.00
Floyd A. Boyd	Central Point, OR	\$138,885.07
Moen Outdoor Power Equip.	Gresham, OR	\$153,000.00

Staff will award a contract to Ramsey Waite in the amount of \$127,727.00.

c) Pete French Round Barn Structural Improvements and Restoration (Action)

Mr. Wilson and Roger Roper presented the Commission with the proposed project of providing a new roof, repair of structural roof frame and sheathing, masonry repair and minor site improvements for the 1880 Pete French Round Barn. Mr. Roper shared that Sue Licht, Preservation Architech, has taken significant measures to ensure qualified consultants and materials are being used.

Commissioner Rudi asked what kind of wood shingles will be used in the project? Staff replied that it will as similar as possible to the original materials.

Commissioner Graves said that Mr. Roper stated in a previous project that materials would not be matched to what was currently there. In this project would you make it as original as possible? Mr. Roper replied yes; when dealing with the original structure the goal is to replace in kind when possible.

Project Budget: \$500,000.00

Advertise	Bid Close	Contract Award	Contract Completion
3/15/10	4/22/10	5/27/10	12/31/10

Qualified Bids Received:

Name	Location	Bid
Pilgrim's Progress	Boring , OR	\$261,364.82
JP Prinz Co. LLC	Bend, OR	\$264,827.00
Gyllenberg Construction	Baker City, OR	\$346,675.44

Action Requested: Staff seeks Commission approval for award of a contract to Pilgrim's Progress Restoration Services in the amount of \$261,364.82.

Commissioner Musser moved to approve the Pete French Round Barn Structural Improvements and Restoration FIP project. Commissioner Rudi seconded. The motion passed unanimously, 6-0.

d) Price Agreement for firewood (Action)

Project Description: The proposed Price Agreement contract is to supply and deliver approximately 40,000 one-cubic-foot bundles of cured firewood per year for resale to campers in four OPRD campgrounds located in Lincoln County, Oregon. The initial term of the awarded Price Agreement will be for one year. The maximum term of the Price Agreement will be six years.

Advertise	Bid Close	Contract Award	Contract Completion
2/25/2010	4/02/2010	5/27/2010	12/31/2016

Qualified Bids Received:

Name	Location	Bid
Elkhorn Biomass, LLC.	Corvallis, OR	\$2.14 / bundle
Slice Recovery, Inc.	Coquille, OR	\$2.25 / bundle
Foothills Firewood, LLC.	Lyons, OR	\$2.30 / bundle

Action Requested: Staff seeks Commission approval for award of a Price Agreement to Elkhorn Biomass, LLC. with a potential value of \$513,600.00.

Commissioner Brown moved to approve the Price Agreement for firewood. Commissioner Risley seconded. The motion passed unanimously, 7-0.

e) FIP Update (Information)

Mr. Wilson said this update was to provide the Commission with a brief review of projects that will likely have design, construction, or equipment contracts presented for action at an upcoming Commission meeting.

- Silver Falls State Park – Smith Creek Conference Center Wastewater Treatment Facility Design
- Bates State Park – Kiln Asbestos Abatement Project and Kiln Demo Project
- Bates State Park – New Park Development Projects
- South Beach State Park –Campground Expansion Project
- Luckiamute State Natural Area – New Trailhead and Paddlers Access Projects
- Humbug Mountain State Park – Electrical Upgrade and Rest Room/Shower Building Replacement Project
- Farewell Bend State Recreation Area – Electrical Upgrade Project

- Rogue River Greenway Trail – Valley of the Rogue State Park Trail Improvement Project
- Banks-Vernonia State Trail – Trail Improvement Projects
- Portland Women’s Forum State Scenic Viewpoint – Paving Project
- OC&E Woods Line State Trail – Trail Improvement Project
- Statewide – Deluxe Cabin Installation Projects
- Central Field Division Fleet Contract – Division 2B Equipment
- Oregon Exposition Center – Solar Power Project Update

Discussion

Commissioner Graves asked how many of these projects have been affected by stimulus dollars. Director Wood replied that these projects are not affected, the stimulus projects are near completion.

12. Oregon Children's Outdoor Bill of Rights (Action)

Kyleen Stone, Assistant Director of Recreation Programs and Planning

Ms. Stone stated to the Commission that staff are seeking an endorsement from the Commission for the Oregon Children’s Outdoor Bill of Rights.

Ms. Stone asked the Commission to think back to their childhoods and a favorite memory; the first that came to mind. She explained that the exercise was to show that many would have memories of the outdoors and Oregon’s children have a right to those same memories. What started as a marketing brochure has grown into a phenomenon that the state has embraced, and through ORPA’s networking, wants to pass the resolution as a bill of rights. Ms. Stone discussed the participation of Richard Louv, author of “Last Child in the Woods,” with this project. She also talked about the link between outdoor recreation experience and connections with nature and the positive impacts to our mental and physical health.

Commissioner Musser asked if there will be representation of this project at the Oregon State Fair. Ms. Stone replied that the opportunity will be there to include it with the Let’s Go Camping demonstration.

Commissioner Musser moved to approve the Oregon Children's Outdoor Bill of Rights. Commissioner Graves seconded. The motion passed unanimously, 6-0.

13. Reports (Information)

Mr. Potter stated that staff wanted to prepare updated on projects for the Commission. He said that the updates are in the Commission packets and asked for any discussion or questions.

- a) Bates 2011 Park a Year Project Update
- b) Cottonwood Canyon State Park Update
- c) Stub Stewart Mountain Bike Pilot Project
- d) Portland Gateway Green Update

14. Commission Planning Calendar (Information)

July 14 – 15 La Pine, Best Western Newberry
 July 14th, arrive mid morning in LaPine, visit Fort Rock and Fort Rock Cave and an ATV Recreation area
 Evening at LaPine State Park

May 2010 Commission meeting adjourned 2:03 p.m.