



Oregon Parks and Recreation Commission

January 29, 2009

8:30 a.m. – 9:45 p.m. Work session

10:00 a.m. – 2:00 p.m. Business Meeting

Abernethy Center

1/29/2009 Meeting Minutes

Those attending all or part of the meeting included:

Commissioners Present:

Jim Parr, Chair

Jay Graves, Vice-chair

Jim Brown

Sue Musser

Robin Risley

Staff:

Tim Wood, Director

Chris Havel, Communications Coordinator

Roger Roper, Assistant Director, Heritage Programs

Lisa Van Laanen, Assistant Director, Administration

John Potter, Assistant Director, Operations

Kathy Schutt, Interim Asst. Director Rec Programs and Planning, Planning Division Manager

Kyleen Stone, Interim State Fair Manager, Assistant Director Rec Programs and Planning

Steve Shipsey, Assistant Attorney General

Vanessa DeMoe, Commission Assistant

Wayne Rawlins, Grants Division Manager

Cliff Houck, Property and Resource Manager

Ryan Sparks, Legislative Coordinator

Jenn Cairo

Bob Reitmajer

Trygg Larson

Rocky Houston, State Trails Coordinator

Richard Walkoski, Recreation Programs Manager

Visitors Present:

Tom Byler, OWEB

Dave Eshbaugh, OSPT

David Roberts, OSPT

Mayor Alice Norris, Mayor of Oregon City

Denise Kai, City of Oregon City

Lynn Peterson, Chair of Oregon City Commission

Wendell Baskins, Chair of the Historic Trails Advisory Council

Russ Hoeflich, TNC

Derek Johnson, TNC

David Robert, OSPT

Chuck Solin, ORTAC

Lee Fried, Ernest Bloch Legacy Foundation

Frank Geltner, Ernest Bloch Legacy Foundation

Judy Buffo, Ernest Bloch Legacy Foundation

Ernest Bloch II

Lara Parr

Scott Archer, City of Oregon City, Community Services Director

Kathy Wiseman, City of Oregon City

Doug Walker

Kathleen O'Daniells

Bob Snee

Chair Parr introduced Lynn Peterson, Chair of the Clackamas County Commission. Ms. Peterson welcomed the Commission to Clackamas County and specifically to Oregon City. She shared Clackamas County's slogan for the year, "We are so tomorrow." Ms. Peterson gave a brief background on the Big Park Concept and the efforts to bring back tourism to Oregon City. Ms Peterson described the geographic boundaries of the Big Park Concept. Commissioner Graves asked Ms. Peterson to tell us about Abernethy Center. She said that it is Clackamas County's largest event center. It is owned by Dan Fowler, who has a strong commitment to an organic and sustainable management style.

Commission Work Session

The Commission met in work session to discuss the Commission Best Practices and Legislative Priorities. *This work session was open to the public. However, the Commission did not take public comment during the work session. An opportunity for comment was provided during the business meeting.*

Best Practices

Legislative Action Plan

Director Wood introduced Ryan Sparks. Mr. Sparks is the Manager at Willamette Mission State Park and will be working in a developmental position as the Legislative Coordinator for the 2009 session. Jim Myron helped get Mr. Sparks settled in and will ending his employ on Jan 30, 2009. Director Wood explained the agencies legislative tracking process and Mr. Sparks responsibilities throughout the 2009 Legislative Session. Director Wood stated that he and Mr. Sparks have budget discussion meetings scheduled with legislators starting next week.

Director Wood discussed The Legislative Action Plan Working Draft

Discussion

The Commission discussed making contact with legislators; both staff contact and the Commissioners.

Commissioner Graves stated that he feels comfortable talking with legislators but would like talking points to use.

Commissioner Musser stated her concern that a clear and consistent message be presented by each person making contact with the legislature.

Commissioner Brown stated that it is important that Director Wood be present if the Commission is in contact with legislators; so that it is clear that Director Wood is the contact for the agency but that the Commission is there as support.

Chair Parr and Director Wood discussed the idea of taking a consistent message together to legislators.

Commissioner Brown reiterated his concern about the Commission doing this on their own, as an independent effort.

Chair Parr said that taking a OPRD welcome or introduction packet may be helpful to the new legislators.

In response to the discussion, Director Wood stated that he will identify key people to take a consistent message to the legislators. Meetings will be scheduled, some of them are already set up, and Director Wood will communicate with Commissioners to see who will be interested in attending the meetings.

Roger Roper commented on SB192. He stated that although the County Assessors opposed the bill, it is not entirely a bad thing, nor was it a surprise. Mr. Roper stated that it may give the opportunity to streamline the recommendation. One of the recommendations is to reduce the

application fee; however with the addition of the Main Street program the original fee may be needed to support the program.

Commission Best Practices

Chair Parr discussed the following Commission Best Practice Measures with the Commission:

- Executive Director Performance Expectations
- Executive Director Receives Annual Performance Feedback

Chair Parr distributed Director Wood’s performance objectives to the Commission.

Chair Parr stated that he will put together a schedule, starting in January, to gather feedback on how the agency is doing and on the performance expectations.

The following discussion was based on the Best Practice measures in the table below:

#. Best practice	Exceeds	Meets	Unsure	Discussion
1. Executive Director’s performance expectations are current.	3	2	1	Share 08-09 work plan.
2. Executive Director receives annual performance feedback.		5	1	Loop back results of performance evaluation.
3. The agency’s mission and high-level goals are current and applicable.	4	1	1	Need to update goals in light of economy?
7. The agency’s policy option packages are aligned with their mission and goals.	1	4	1	Clarify which commission document is associated with item.
11. The agency adheres to accounting rules and other relevant financial controls.		5	1	Affirm this includes state fair.

Chair Parr asked for discussion on Measure #1

Commissioner Brown stated that we (the Commission) are looking for the Director to guide the agency and the Commission in the implementation of the strategic plan.

Dir Wood stated that the thought on the Centennial Horizon is that some key implementation bullets have been identified. The plan is to bring a report back to the Commission on a semi-annual basis on the key points. Mr. Wood reiterated that the series of actions that have been identified under the principles become the items that makeup the task force. The report is brought back to the Commission semi-annually.

Chair Parr asked for discussion on Measure #2

Item #2 was briefly discussed and the measure was moved from “unsure” to “meets.”

Mr. Havel discussed Measure #3

Mr. Havel stated comment from a Commissioner of concern about the economy in its current upheaval and having some change on our society; do we need to revisit what the agency finds important and what the agency is working on? Mr. Havel then asked for further comment on Measure #3.

Mr. Havel stated that the Centennial Horizon document is a living document and it will be acted on. Commissioner Brown added that within the CH document we agreed that we are going to periodically change it and it will get adjusted based on the Director’s work plan.

Item #3 was discussed and the measure will be moved from “unsure” to “meets” after final comment has been received from Commissioner Brad Chalfant.

Chris Havel discussed Measure #7

Mr. Havel clarified the policy option packages and provided copies at the meeting for review. Mr. Havel suggested that when we present the policy option packages we need to explicitly state which department goals and priorities that the policy option package is associated with.

Item #7 was briefly discussed and the measure was moved from “unsure” to “meets.”

Chris Havel discussed Measure #11

Mr. Havel and Lisa Van Laanen confirmed that the State Fair is included in the audit process.

Item #11 was briefly discussed and the measure was moved from “unsure” to “meets.”

Mr. Havel stated that there will be an action item related to Best Practices later in the agenda. He explained that acting on that item will accept that, as a Commission, you agree that you meet or exceed all 15 Best Practice measures. A report on the Best Practice measures will be turned into the Department of Administrative Services and included as part of the department’s (OPRD) performance measures.

Business Meeting

On Thursday, January 29, 2009 at 10:00 a.m. Commission Chair Parr called the Oregon Parks and Recreation Commission meeting to order.

Mayor Alice Norris, Mayor of Oregon City

Mayor Norris welcomed the Commission to Oregon City. Mayor Norris thanked Oregon State Parks and presented Chair Parr with a print of Oregon’s new stamp. Mayor Norris spoke about the Willamette Falls Heritage Area Coalition. It includes all possible users of the area on the Willamette River from the nexus of the water fall from the entrance to the Clackamas to the entrance of the Tualatin River. She explained that the focus of the group is preservation, protection and possibility around the area of the falls; the ultimate goal is to create a National Heritage Area or a State Parks Heritage area.

Business Meeting

1. Commission Business

- a) Approval of Agenda (Action)

Commissioner Graves moved to approve the meeting agenda. Commissioner Musser seconded. The motion passed unanimously, 5-0.

2. Public Comment: *This time was for the public to address matters **not** included in the agenda.*

Doug Walker, Executive Vice President of the Columbia River Yachting Association

Mr. Walker provided background information about the association. He said that it was formed to promote and support boating in the Columbia River basin. Mr. Walker stated that he was at the meeting to talk about the naming of the Sandy Beach project. He asked the Commission for direction on how to give the name of the late Jim Schwitter to this facility. He was a long time boater and supporter of parks. Mr. Walker explained that Mr. Schwitter was his predecessor of 13 years as Vice President and passed away four years ago. Mr. Walker said that he had proposed the naming three years ago in a letter to Director Wood and in a response Director Wood explained the criteria, Mr. Walker believes that Mr. Schwitter fits the criteria.

Commission Chair Parr stated that there is a process and a formula that we follow. Director Wood stated that we do have an item on the agenda regarding property naming. Director Wood suggested that we consider this request in the review of the policy and bring it back to the Commission. Commission Chair Parr stated that a response will be provided to Mr. Walker in the future after the review has been complete.

Chuck Solin, Oregon Recreation Trails Advisory Council (ORTAC)

Mr. Solin stated that ORTAC focuses on statewide trail issues. Represent congressional district four. One of the projects that we have been looking at is the Oregon coast trail and the connectivity of this trail. Mr. Solin wanted to make you aware that as a trails council we are working on this project. We are looking for advocates to take on portions of this trail. ORTAC supports and would like to thank the efforts that Oregon State Parks and Recreation staff are doing.

Commissioner Graves asked if the challenges are strictly properties lost to development. Mr. Solin said that there are certainly other challenges: lack of highways, bridges with no walkways or bikeways. He stated that one of the keys will be working with the local communities and planning departments.

Kathleen O’Daniells, Disability Services Advisory Council

Ms. O’Daniells asked the Commission if anyone had a responsibility for disability access. Chair Parr replied that we all would share the interest and responsibility in the very important topic of disability access. Ms. O’Daniells continued to explain that she meets with the Disability Services Advisory Council in Salem. She said that at their last meeting they discussed the unlikelihood of the use of accessible RV pads and yurts are a better fit for disabled people. Ms. O’Daniells stated her opinion on the unfair scheduling of yurts and multiple reservations and stated that further research should be done. She suggested that disabled users would prefer yurts and cabins instead of expensive RV pads and recommended setting aside yurts and small cabins for disabled users.

Director Wood commented on the reservation issues. He stated that on the agenda today is an action item that will help to address the issue. He introduced Richard Walkoski, ADA Coordinator as a contact for Ms. O’Daniells.

Commissioner Brown stated that in each of the parks there are designated areas for disabled users, these areas cannot be taken until after a particular hour in the day. Commissioner Brown asked if we have set aside any yurts with this reservation policy. Mr. Walkoski explained that the reason for setting aside a percentage of RV and tent sites is that not all of the sites are accessible; the yurt sites are all accessible.

3. Approval of the December 4, 2008 Commission Meeting Minutes (Action)

Commissioner Brown moved to approve the December Commission meeting minutes. Commissioner Risley seconded. The motion passed unanimously, 5-0.

4. Director’s Update (Information)

a) Director’s Expense Report

Lisa Van Laanen, Assistant Director of Administration

Ms. Van Laanen stated that the Director’s Expense Report is a requirement of the Oregon Accounting manual. It requires annual Commission review of the agencies expenditures relating to travel, including conference fees, hotels, mileage reimbursement, meals, vacation pay off, and exceptional performance leave.

Ms. Van Laanen provided a report with the Director’s 2008 expenditures and requested approval from the Commission.

Commissioner Musser moved to approve the Director's Expense Report. Commissioner Graves seconded. The motion passed unanimously, 5-0.

b) State Fair Strategic Planning

Director Tim Wood

Director Wood stated that this discussion is regarding the State Fair Blue Ribbon Panel. The issue paper provided to the Commission covered the timeline and concept of expected outcomes and a process for putting together the panel. Director Wood explained that the goal will be to provide the panel with options, the panel will look at the options and provide insight; then react to the options and we can take their guidance back, refine, review, and provide a final report. Director Wood asked for any thoughts or questions.

Discussion

Commissioner Graves asked how many will be on the panel? Director Wood replied five to nine.

Commissioner Brown said we would want some representatives that have done business with the agency before and some that have not. Director Wood agreed that current partners will be involved along with others that have no previous experience with us.

Commissioner Musser commented that it is a very thorough and good plan of attack.

c) Budget Update

Lisa Van Laanen, Assistant Director of Administration

Ms. Van Laanen stated that the agency is still on target with the internal reductions. She added that the agency is anticipating the March forecast to be released Feb 20, and are also expecting additional reductions in Lottery. Ms. Van Laanen said that there could be one-third to six million in additional reductions for the biennium. She stated that work is currently being done to proactively respond to any additional reduction and that the agency does have a stake in the stimulus package; the two bills, construction and bonding, have both made it through the Joint Ways and Means and the Senate. Director Wood added that as the options are developed for expected short falls in revenue for the 07-09 budget we will be communicating will be ongoing with the Commission.

Ms. Van Laanen said that the schedule for the 09-11 budget is not available at this time. She stated that the Commission will be kept posted as information becomes available.

Other Items

Director Wood said that the stimulus package passed the Senate yesterday and the agency has eight projects included. He said that we are working with State Representative Debby Boone to put together a resolution recognizing Bob Bacon. The resolution would be in recognition of his contributions, specifically that of the Beach Bill. Director Wood shared that he and Commission Chair Jim Parr will be meeting with the Oregonian regarding issues facing the department on Wednesday, January 11, 2009.

Director Wood added that the M66audit has been completed; the Secretary of State office has asked DOJ to render an opinion on spending funds on the State Fairgrounds and Expo. In 2005 the agency requested the Secretary of State do an audit of the State

Fair, the final State Fair audit is ready to be released. Director Wood will provide the link to the audit document when it is available.

5. Consent Calendar

a) Approval of Delegated Authority Report (Action)

1. Contracts

Commissioner Brown moved to approve the Contracts section of the Consent Calendar. Commissioner Musser seconded. The motion passed unanimously, 5-0.

2. Natural Resources

Commissioner Musser stated a possible conflict of interest in the matter of the Rogue River Scenic Waterway, Commissioner Musser did not vote on item 5a2.

Commissioner Graves moved to approve the Natural Resources section of the Consent Calendar. Commissioner Brown seconded. The motion passed unanimously, 4-0.

14. Oregon Watershed Enhancement Board Report (Information)

Tom Byler, Executive Director of the Oregon Watershed Enhancement Board (OWEB) Mr. Byler provided background on OWEB and talked about the future as a partner of the % 15 lottery funds dedicated under Ballot Measure 66. He extended appreciation to Director Wood for attending the OWEB board meeting; it gave the opportunity for dialogue on OPRD's efforts. Mr. Byler stated that they are looking at partnerships and to leverage each others interest in M66.

5. b) Adopt Best Practices Evaluation Results (Action)

Commissioner Brown moved to approve the Consent Calendar. Commissioner Musser seconded. The motion passed unanimously, 5-0.

6. Facility Investment Program (FIP)

John Potter, Assistant Director of Operations and Bob Reitmajer, Engineering & Design Manager

a) Contracts (Action)

1. State Fairgrounds Roof Repair Contract - Beef Barn and FFA Barn Roof Repairs
Staff request Commission approval for award of the contract to Powless Roofing, Inc in the amount of \$192,496.80.

Commissioner Graves asked about the difference in the budget and the actual. Mr. Reitmajer explained that the budget was showing all buildings that were damaged; this particular contract is only for the buildings with shingles.

Commissioner Musser asked what the total cost will be for completion of the entire project? Mr. Reitmajer explained the details of the projects and said that when all individual project details are complete the final budget total will be accurate.

Commissioner Musser moved to approve the State Fairgrounds and Roof Repair Contract. Commissioner Risley seconded. The motion passed unanimously, 5-0.

b) Program Update (Information)

Mr. Reitmajer gave a brief summary of what the FIP program looks like posed for the next biennium and a summary of some of the accomplishments. He focused on highlighting project controls and alignment with Centennial Horizon.

c) State Fairgrounds Solar Energy Project (Information)

Mr. Reitmajer gave background information on House Bill 3543 and shared what the solar power facility development might look like at the State Fairgrounds. Mr. Reitmajer talked about the key target areas the projects would focus on as well as the primary phases of the program; the project targets and program phases are listed below.

Project Targets:

- (1) Develop a renewable energy facility that is self-financing, without the need for a large financial investment by OPRD,
- (2) Provide a nominal capacity of 4MW (approximate) through two separate 2MW facilities highlighting Oregon based companies as much as possible,
- (3) Provide administrative credit to OPRD toward the achievement of Oregon Renewable Action Plan requirements,
- (4) Provide third-party facility operation and maintenance,
- (5) Begin delivery of electric power to the utility grid by September 2009, and
- (6) Provide onsite interpretive opportunities for citizens of Oregon.

Program Phases

- (1) Feasibility
- (2) Contract Development
- (3) Implementation

7. Reservations System Replacement (Information)

Trygg Larson, Information Services Manager

Mr. Larson shared that the agency participates in a statewide technical program that reviews the security systems and networks for potential exploits and looks at the viability of our systems; in the last review we passed with 100% bill of health. Mr. Larson accredited much of that success to Randy Fischer, OPRD's Network System Analyst. Mr. Larson reminded the Commission that during the September 18, 2008 Commission meeting, staff presented a discussion of the viability of the current reservation system, some of the financial implications of remaining with the current approach, and alternatives for the future. He stated that progress has been made investigating the alternatives. Mr. Larson provided the Commission with an informational update.

Mr. Larson said that staff will continue efforts to review industry approaches, applications availability, short and long term hosting impacts on resources and staff, and the financial impacts of alternative reservation approaches (hosted or developed applications). He added that a completed discussion of the alternatives and staff recommendation will be presented to the Commission at the May 21, 2009 meeting.

The Commission discussed network security and the risks surrounding both internal and external applications.

8. Rulemaking (Action)

a) Request to adopt OAR 736 Division 015; Pet Fee for Yurts and Cabins

* The Commission will not be accepting comment prior to their action on item 8a. The public comment period has ended.

Richard Walkoski, Recreation Programs Manager, requested Commission approval to adopt the pet fee for yurts and cabins.

Mr. Walkoski reminded the commission that at the July 2008 commission meeting staff requested approval for a temporary fee that would allow pet owners to stay in yurts and cabins with up to 2 pets. He said that the rulemaking process concluded in December 2008 and no comments in opposition were received. Mr. Walkoski stated that the rule change is ready for adoption and has been reviewed for legal sufficiency by Steven Shipsey, Assistant Attorney General.

Discussion

Commissioner Brown asked how parks deal with pet owners who currently stay in yurts and cabins and allow their pets inside. Mr. Walkoski replied that he is not aware of any citations, however warnings have been given. Mr. Walkoski said that enforcement is done by the Park Rangers who must be witness to the activity and would then give a warning or citation. He hopes that the availability of pet friendly yurts and cabins will reduce the occurrence of people breaking the rules.

Commissioner Brown moved to approve the request to adopt OAR 736 Division 015; Pet Fee for Yurts and Cabins. Commissioner Risley seconded. The motion passed unanimously, 5-0.

b) Request to go to rulemaking; OAR 736 Division 015;

Pre Payment of Fees for Reserve Facilities

Richard Walkoski, Recreation Programs Manager, requested Commission approval to go to rulemaking for pre payment of fees for reserve facilities.

Mr. Walkoski stated that the item was another attempt to make a move to alleviate the reservation problem that exists for customers. He explained that currently customers gain an edge by booking a full 14 day reservation that ends with the dates they actually want. A confirmation deposit of the first night stay is all that is required to secure the 14 day reservation. Customers wait a few months and cancel days at the beginning of their reservation, leaving them with their desired dates. Mr. Walkoski said that during reviews with field staff and discussions with other state park reservation managers, the best way to discourage this practice seems to be a requirement to pay all fees at the time the reservation is made.

Mr. Walkoski stated that staff investigated the full payment option and it became apparent that there were several other benefits of a requirement to pay all fees at the time a reservation is made. Benefits include: improved management of cash handling and camper registration at field sites; decreased risk of PCI (Payment Card Industry) compliance issues when using a self registration process; increased audit compliance through decreased cash handling, accurate revenue reporting, less risk of employee theft; eventual decrease in agency wide credit card fees through centralization of credit card processing; improved customer service by expediting the check in process; increased revenue due to interest earned on revenue collected sooner.

The Commission discussed internet and phone reservations.

Commissioner Risley said that it would be good to let the public know ahead of time about the changes. Mr. Walkoski replied that the strategy would be to wait until a new fiscal year. It was also stated that we would put notices in confirmation letters along with other ways of notifying the public.

Mr. Walkoski shared a study that was done to see how many people booked nine months in advance and booked 12-14 days and actually stayed their full stay, the percentage of bookings that kept their full stay was 0%.

Commissioner Brown would like to see, in the draft language of the rule, a progressive penalty process proportional to the amount to the time cancelled.

Commissioner Graves stated that the sooner this rule is in place the better we will be able to serve park users.

Commissioner Musser stated that it is unfortunate that customers have suffered from this practice and the sooner the changes happen the better.

The Commission discussed the rulemaking process and timing.

Commissioner Graves moved to approve the request to go to rulemaking for Pre Payment of Fees for Reserve Facilities. Commissioner Brown seconded. The motion passed unanimously, 5-0.

- c) Request to go to rulemaking; OAR 736 Division 015; Veterans Fee Waiver
Richard Walkoski, Recreation Programs Manager, requested Commission approval to go to rulemaking for the Veterans fee waiver program.

Mr. Walkoski explained that the intent of the waiver was to provide the benefit to US military personnel and veterans; however the rule has never specified "US". He said that over the last few years there have been an increasing number of requests for the waiver from people outside the US, mostly Canadian military personnel. Mr. Walkoski said that staff at Reservations Northwest feel that the addition of the wording "US veterans with a service connected disability or active duty US military personnel on leave" will clarify the issue.

Discussion

Commissioner Graves asked what the permissible length of stay is. Mr. Walkoski said that the stay is for up to 5 days in one stay, a combination of no more than 10 days in a month in at least two stays. Chair Parr asked if there is anyway to account for the length of stay. Mr. Walkoski replied that Reservations Northwest does track the length of stay. He said that in the case of an over-stay a letter is sent reminding them of the rules and that failure to comply can result in a loss of their privileges. The Commission asked if they are billed for the over-stay. Mr. Walkoski replied, no.

Commissioner Brown asked why the agency does not bill for the over-stay.
Mr. Walkoski said that he will research the issue with Reservations Northwest.

Commissioner Brown moved to approve the request to go to rulemaking for the Veterans Fee Waiver. Commissioner Graves seconded. The motion passed unanimously, 5-0.

9. Real Estate

Russ Hoeflich, Derek Johnson, The Nature Conservancy (TNC)

Mr. Hoeflich asked OPRD to formalize a commitment to protect the Table Rock property for the benefit of present and future generations. He said that it is an opportunity to protect the remaining private lands of Upper and Lower Table Rocks. Mr. Hoeflich said that he contacted staff of OPRD and BLM about this opportunity in 2007 to acquire and manage the property. He stated that TNC have been diligently working to line up funding for the Table Rock project. Mr. Hoeflich stated that TNC is asking the Commission to reaffirm a commitment to the Table Rock property. Mr. Hoeflich respectfully asked that this be placed on the next Oregon Parks and Recreation agenda for approval.

Derek Johnson, Real Estate Director, TNC

Mr. Johnson provided an overview of the handout, including: a summary of the project, request letter and letters of support.

Discussion

Commissioner Risley asked for the land appraisal information. Mr. Johnson stated that he will get the information to her.

Commissioner Brown stated that there seems to be a lack of commitment from Oregon Department of Fish and Wildlife (ODFW). Mr. Johnson said that they do not have any acquisition funding available at this time; ODFW's commitment is coming from a habitat management and endangered species focus.

Commissioner Graves asked as this project moves forward, how does TNC see the property changing. Mr. Hoeflich replied that from a human use standpoint we have seen a growing number of volunteers from the community. From invasive species management, planting, and school groups. Mr. Hoeflich stated that use has reached the volumes that State Parks has experienced. He stated that it would be a great opportunity for kiosks, interpretation, trail management and connectivity is one of the most important elements of this project.

Commissioner Graves confirmed that TNC is looking to OPRD for \$4 million. Mr. Johnson confirmed the \$4 million request.

Commissioner Brown asked if TNC is contributing acquisition funds as well. Mr. Johnson stated that TNC is providing the upfront costs.

Cliff Houck, Property and Resource Management Manager

a) Acquisition Update (Information)

Mr. Houck presented the Commission with Acquisition Reports and projects lists.

Director Wood stated that there will be a discussion at the next meeting about how the priorities have been established and what some of the other options might be.

- b) State Fairgrounds Property Sale
Cliff Houck, Property and Resource Management Manager; requested Commission approval of the State Fairgrounds Property Sale.

Mr. Houck explained that at the request of a neighboring property owner an evaluation of a parcel of land fronting on NE Evergreen Avenue was made for the possible sale and disposal of 9,796 sq. ft. The parcel has a public amusement zone and is surrounded on three sides by residential use. The neighboring property owner who made the request has constructed residential assisted care units in the area.

Mr. Houck said that the property has been appraised by Jay DeVoe (real estate appraiser) at a market value of \$45,000. He stated that the property does not have a use within the master plan or for the State Fairgrounds. Mr. Houck asked the Commission for approval to offer the property for sale at public auction at a value of \$45,000.

Discussion

Commissioner Graves stated that this amount seems very low. Mr. Houck said that this is a minimum bid based on the comparable properties in the area.

Commissioner Brown moved to approve the State Fairgrounds Property Sale. Commissioner Musser seconded. The motion passed unanimously, 5-0.

- c) Evers Easement
Cliff Houck, Property and Resource Management Manager; requested Commission approval of the Evers Easement.

Mr. Houck stated that after the purchase of the Tolke property by OPRD, Washington County had entered into a grant & development agreement to realign a county road (Sellers) and construct the Banks trail head for the Banks Vernonia Trail with OPRD. The project was to use a federal grant for the realignment and trail head project and included the extension of the Banks Vernonia Trail from the City of Banks west to an existing paved section of the trail. This extension of the project crossed Dairy Creek and into the section of the Banks Vernonia Trail held in Mr. Evers ownership.

Mr. Houck explained that Washington County felt that this final connection of the Banks Vernonia Trail to the City of Banks and completion of the liner trail was of special interest to the County. Negotiations had been difficult because of past history between ODOT and the Evers over ownership rights. Washington County made the acquisition in a show of support and interest in the completion of the Banks Vernonia Trail and now wishes to transfer an easement over the property to OPRD.

Commissioner Graves moved to approve the Evers Easement. Commissioner Musser seconded. The motion passed unanimously, 5-0.

- d) State Park Naming
1. Golden Townsite State Heritage Site
Cliff Houck, Property and Resource Management Manager, requested Commission approval of the naming of Golden Townsite State Heritage Site.

Mr. Houck presented the Commission with the names considered for the naming of "Golden." He presented the Commission with the recommendation of Golden Townsite State Heritage Site.

Commissioner Brown moved to approve the naming of Golden Townsite State Heritage Site. Commissioner Musser seconded. The motion passed unanimously, 5-0.

2. Iwetemlaykin [ee weh TEMM ley kinn] State Heritage Site (Marr Ranch)

Cliff Houck, Property and Resource Management Manager, requested Commission approval of the naming of Iwetemlaykin State Heritage Site.

Mr. Houck stated that the Iwetemlaykin [ee weh TEMM lye kinn] naming request refers to the Marr Ranch property. Iwetemlaykin translates essentially to “at the edge of the lake” (Tribal names for places do not refer to people who may have lived there, but are very situational and often speak to a site’s location..) The Tribes hope that recognizing this site in the language of its original stewards will promote understanding among current and future stewards that they are part of a continuum of responsibility stretching back tens of thousands of years.

Chair Parr stated that he has heard nothing but good comments about the process of the naming of Iwetemlaykin.

Commissioner Graves moved to approve the naming of Iwetemlaykin State Heritage Site. Commissioner Musser seconded. The motion passed unanimously, 5-0.

10. Beaver Creek Acquisition and Development Concept (Information)

Kathy Schutt, Planning Manager

Ms. Schutt shared that this site is located a few miles South of Newport. The department has purchased one main parcel of property at Beaver Creek, east of Ona Beach State Park, and is pursuing the acquisition of two additional parcels. Other parcels will be considered for later phases of acquisition toward the consolidation of a new state park that can connect with Ona Beach, in partnership with The Wetlands Conservancy parcel in this area.

Ms. Schutt covered the concept report. She covered the initial, conceptual planning and phases of acquisition, park use and resource protection intended for this area over time.

Discussion

Commissioner Risley asked about the elevation of the property. Ms. Schutt replied that it is well out of the tsunami zone.

11. Property Naming Policy (Information)

John Potter, Assistant Director of Operations

Mr. Potter stated that with recent acquisitions of park land and requests for naming facilities, it has become apparent that a review and possible update to this policy is in order. Some of the issues to consider are:

- Use of the OPRD Property Classification System in naming;
- Guidance for naming facilities and sites within parks;
- Sponsorships; and
- Application of the policy to the State Fairgrounds;

Mr. Potter said that after review of the current policy and consideration of the above issues, and any others raised, staff will prepare a revised draft for consideration at an upcoming Commission meeting.

Commission Chair Parr encouraged a broad review of this policy; make sure that we can be accommodating when there are times for us to deviate from the process.

Commissioner Brown suggested that we take some examples from the recent past and historical examples to show how they apply within the policy.

12. Ernest Bloch House, Report (Information)

Mr. Roper stated that OPRD was approached in 2007 by representatives of the Ernest Bloch Legacy Foundation about possible acquisition of the Bloch House at Agate Beach in Newport, which was for sale at the time. Ernest Bloch, a Swiss émigré, was an internationally acclaimed composer who lived in the house from 1941 until his death in 1959. The property has been nominated to the National Register of Historic Places (designation pending) for its close association with Bloch.

OPRD regional and headquarters staff, including Director Wood, visited the property in January 2008. Issues discussed at that time included suitability of the property as a park holding, partnership possibilities—both for ownership and management, other sources of funding, local government and neighborhood support, and structural and geological issues at the site. Over the ensuing months, the Ernest Bloch Legacy Foundation has continued to make contacts and explore options for ensuring that the property is both preserved and made available for public benefit and inspiration.

Mr. Roper introduced Ernie Bloch, a grandson of Ernest Bloch; he addressed the Commission and presented the proposal.

13. State Parks Trust Update (Information)

Dave Eshbaugh, Executive Director

Oregon State Parks Trust's (OSPT) Executive Director, Dave Eshbaugh, gave a presentation highlighting the following:

- Oregon State Parks Trust - In the Beginning
- Founding Trustees
- Agreement with OPRD
- OSPT Mission
- OSPT is....
- Relationship with OPRD
- OSPT General Priorities
- How We Use Funds
- Current Trustees
- OSPT Staff
- Priority Projects
- Sources of Revenues
- Primary Sources of Unrestricted Revenues
- How You Can Help

Commissioner Graves asked what the OSPT total budget is. Mr. Eshbaugh replied that the operational budget is close to 300,000; the project budget varies.

Commissioner Brown stated that it would be helpful to know what the request list consisted of so that we could help.

The Commission discussed recognition and honorarium.

14. Oregon Watershed Enhancement Board Report (Information)

*Item 14 was moved forward in the agenda and was heard after item 5.

15. Heritage Programs Update (Information)

Roger Roper, Assistant Director, Heritage Programs

- **Main Street Program:** This program for revitalizing historic downtowns is slated to be transferred to OPRD's State Historic Preservation Office (SHPO) from the Oregon Economic and Community Development Department (OECDD), which is being reorganized. Main Street was originally scheduled to come to SHPO in 2007, when the program was created, but a variety of factors led to its eventual establishment in OECDD.

Main Street has a budget of approximately \$707,000 (in Lottery dollars) for the 2009-11 biennium. It includes 1 FTE and a grant program. The program has thrived in its first year of operation, with several full "affiliate" communities and many more working their way toward that status.

Oregon's Main Street program is modeled closely on the National Trust for Historic Preservation's Main Street program, which has been in operation throughout the country since the early 1980s. It follows a Four Point Approach:

- Design: improve the appearance and functionality of downtown by preserving and rehabilitating the historic buildings;
 - Organization: establish a Main Street board and sub-committees to direct and coordinate the effort;
 - Promotion: conduct events that bring people downtown and help market the downtown as commercial and community destination; and
 - Economic Restructuring: help existing business expand and recruit complementary new businesses, realizing that downtowns fill a different commercial niche now than they did in earlier decades when they were primary retail centers.
- **Oregon Historic Trails Advisory Council (OHTAC)—Annual Report:**
Chair Wendell Baskins addressed the Commission and submitted the 2008 annual report of the Council's activities.
Mr. Wendell shared that OHTAC is one of four "sub-commissions" within Heritage Programs. OHTAC consists of nine members appointed by the Governor. It was created in 1998 by executive order and is charged with encouraging protection and promoting awareness of 16 designated historic trails and routes. OHTAC meets three times a year around the state of Oregon. Recommendations are made based on the field visits and the data that is gathered while in the field.

16. Recreation Trails Program Report (Information)

Kyleen Stone, Assistant Director Recreation Programs and Planning

Ms. Stone presented information on the OPRD trails programs and priorities for the 2009-11 biennium. The presentation also highlighted some trail projects completed in 2007-09 biennium.

- Trails Program Organization-Staff
- Advisory Council
- Trails Program Overview
 - Terrestrial Trails
 - Water Trails
 - Finished filing the deeds on all scenic waterway properties
 - Scenic Bikeways
- OPRD Trail Priorities
- 2007-09 Completed Projects

- OregonTrailfinder.com

17. ATV Safety Education Program Implementation (Information)

Wayne Rawlins, Terry Bergerson

Mr. Rawlins acknowledged Terry Bergerson's imperative help with the ATV Safety Education Program.

Mr. Rawlins and Mr. Bergerson gave an update on the ATV Safety Education program.

Senate Bill 101 was passed in 2007 requiring:

- Phased-in mandatory training for riders of off-highway vehicles beginning January 2009.
- Rider Fit language to be developed.
- Riders under 18 years old to ride with a fastened helmet.
- Adult supervision for riders under the age of 18

Mr. Rawlins's stated that on September 18, 2008 the OPRD Commission adopted administrative rules applicable to the implementation of SB 101.

Mr. Bergerson explained the on-line ATV Safety Education program:

- ATV Safety Education statistics
- On-line study guide
- Look and Feel of the site
- On-line Course Process
- eCommerce
- Hardship Testing Materials (no on-line capabilities)
- Rental/Dealer Checklist
- Full Color Brochures
- Dealer Posters
- Signs in Riding Areas
- Publicity – Ads in newspapers, etc.

Mr. Rawlins added that feedback from the users will be available to you. He shared that they would like to be able to change the curriculum to make it exciting to the users; more interactive. He added that by the year 2012 we will have the hands-on part of the program in progress. Mr. Rawlins said that the groups next field trip will be in Enterprise, and that it would mean a great deal to this group if a Commissioner attended a meeting.

18. Commission Planning Calendar (Information)

March 25, Thompson's Mill Tour, Commission Dinner

March 26, 2009 – Corvallis

Commission Training Work-session

AM Business Meeting

Feb 13 Visitors Center Tour at Champoeg

Feb 14 Champoeg Event

Joseph Enterprise Meeting

Travel on Tuesday, park dedication on Wed, Meeting on Thursday

Meeting adjourned 3:00