

JUVENILE CUSTODY LOG

AGENCY: _____

DATE RANGE: From: _____ To: _____

See back of page for instructions.

Submit this completed form, or a similar form, to document all juveniles in custody during this time period.

Reporting Person/Title (Type or Print) _____

Phone _____

Date _____

| NAME | D.O.B | S E X | R A C E | 1. MOST SERIOUS CHARGE *2. ORIGINAL CHARGE | ADMITTED DATE & TIME | RELEASE DATE & TIME | Secure Custody | Non-Secure Custody | RELEASE PLACEMENT | CASE # & OFFICER DPSST # |
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*Charge on Warrant or Probation Violation

JUVENILE CUSTODY LOG

Instructions for completing this report:

Please record the following information on all juveniles entering the facility.

Do not include those juveniles formally waived or transferred to criminal court and against whom criminal felony charges have been filed.

Facility: Enter the name of the secure facility.

Dates covered: Record the juveniles held securely during the designated period, submit additional report forms if necessary.

Check Box: If no juveniles were held securely during the designated reporting period, check this box and complete the "Law Enforcement Facility Certification" form.

Person Completing Report: Identify the person completing the report and the phone number in case questions should arise.

Name: Juvenile's name, last name first.

DOB/Age: Enter the month, day and year of the juvenile's birth. If unavailable, enter age in years.

Sex: Enter "F" for Female, and "M" for Male

Race/Ethnicity: Enter "W" for White; "B" for Black/African American; "A" for Asian; "I" for American Indian/Alaska Native, "H" for Hispanic/Latino; and "O" for Other/Unknown

Charges/Offense: Record the most serious charge or offense for which the juvenile was held.

Original Charge: Please note the original charge on Probation Violations and Warrants.

Date of Admission: Enter the month, day and year that the juvenile entered the secure facility

Time of Admission: Enter the military time that the juvenile entered the secure facility

Date of Release: Enter the month, day and year that the juvenile was released from the secure facility

Time of Release: Enter the military time that the juvenile was released from the secure facility

Secure/Nonsecure Custody: Please note whether the juvenile was held in secure or non-secure custody.

Release Placement: Identify whom the juvenile was released to or what other placement was ordered.

Contact Info: Georgia Gates, Commission on Children and Families, Phone: (503) 378-5153 Email: georgia.gates@state.or.us